

Mansfield Community Playground Project
Meeting Minutes DRAFT

Date: September 11, 2014

Present:

Steering Committee members present:

Sara Anderson, Jean Johnson, Ellen Tulman, Julia DeLapp, Maggie Ferron, Chad Rittenhouse Kelly Zimmerman, & Curt Vincente

Next Meeting: Thursday October 9, 2014, 7-8 pm, conference room B

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- I. Approval of Minutes & Review of Desired Outcomes “All members will be aware and supportive of the Fall events”
 - II. Follow up regarding Open Houses
 - a. Curt has offered to bring flyers for the Adventure Park event to the E O Smith Open House
 - III. Landscape Design Update – Curt Vincente
 - a. Curt reviewed email communication with Kent & Frost
 - b. Potential meeting with Kent & Frost to finalize cost estimates & to determine if phasing would be appropriate
 - c. Next steps will include addressing Planning & Zoning and Town Council.
 - IV. Fundraising – Julia DeLapp
 - a. Julia shared an updated financial overview reflecting our progress to date
 - b. A meeting has been held with Eileen Ossen to provide project update
 - c. Women & Girls Grant update is currently being compiled
 - V. Fall Events
 - a. Celebrate Mansfield (September 21, 2014 12-4). Committee members are requested to consider assisting us at our table/booth, sharing information and connecting with the community. (Ellen , Jean, Maggie, Heather, & Kelly committed to helping)
 - b. Adventure Park Event (September 27, 2014 10-6). Adventure park is selling us a group of 50 tickets at a discount (additional tickets will be at additional discount). Flyers to go out (Maggie), information to be on Facebook (Sara), & connection to be made between Adventure Park & our websites (Maggie)
 - c. Cassidy Hill Winetasting (October 18, 2014). Committee members asked to consider helping with Silent Auction, food, & other organizational aspects of event.
 - d. Special Information Meeting (October 14, 2014). TBD
 - e. Trick a Trunk (October 25, 2014). Playground committee plans to participate.
 - f. Nutcracker. Playground has been asked to help sponsor this event and in return a portion of proceeds could go to the playground project.
 - VI. Action Items
 - a. Focus on fall events

Minutes prepared & respectfully submitted by Ellen Tulman on 9/14/14.